

COVID-19 PROTOCOL

Due to COVID-19, High Velocity Technologies has introduced additional measures to minimise the risk of transmission within the workplace. We apologise for any inconvenience, and wish to convey our apologies if any offence is caused.

How you can help:

- If you feel unwell, please stay at home and do not visit the workshop.
- Please do not enter the workshop or office areas where possible. Upon arrival, sound your vehicle horn and someone will attend outside where all persons can maintain a safe distance.
- Please note that delivery dockets and PDAs etc. will not be signed. Instead, please exchange names/courier details and make the necessary notes on your own devices/documents.
- Avoid touching, including handshakes.
- Maintain distance of 1.5m or greater between yourself and others where possible.
- Please cover your mouth/nose if you cough or sneeze, and use the hand washing facilities and hand sanitiser provided.
- Try to avoid touching benches, pens or other objects and surfaces.
- If using the bathroom/other workshop facilities, please use the hand sanitiser upon entry, and wash hands regularly and thoroughly throughout your visit.
- Please maintain appropriate distance from staff loading/unloading vehicles.

We apologise for any inconvenience or offence caused and appreciate your understanding during this difficult time.

Kind regards,
HVT Management

23/03/2020